



Springboard International Bilingual School

北京君诚国际学校

Check List 清单

We are delighted that you are considering enrolling your child in our school. You can be confident that, if you choose Springboard for your daughter or son, we will give her / him every possible opportunity to be successful in all aspects of her / his development.

我们很高兴您考虑报名本校，请您相信，君诚将为您孩子的全面发展提供一切机会。

To apply for enrolment, please submit the items listed in the checklist below.

您报名时请提供以下资料：

1. Completed and signed application form 填写报名表格
2. Pay the application fee RMB1600. The Application fee is not refundable
交报名费 RMB1600，此费用不予退还。
3. Two recent passport-sized photos of the student
学生近照两张（与签证照大小一致）
4. Copy of inoculation record
一份接种疫苗手册复印件
5. Copy of student's birth certificate
学生出生证复印件
6. Copies of any reports from previous schools (if available)
上一所学校提供的学生相关报告复印件
7. Copies of any standardized test results (if available)
任何标准考试的结果复印件
8. Copy of a parent's passport first page and visa page or ID card
一位家长护照首页和签证页的复印件或者身份证复印件
9. Copy of student's passport first page and visa page (if available)
学生护照首页和签证复印件
10. Copy of Beijing residence permit for the student (*Hukou*, temporary residence permit or residence permit for foreigner) 学生在北京地区的居住证明（户口本复印件、暂住证复印件或外国人的居留许可证 复印件）
11. Non-returnable registration fee of 20,000RMB for Every Elementary、Middle School & High school Students/10,000RMB for Kindergarten. 学校一次性收取小学、中学、高中入学费 RMB20,000/幼儿园入学费人民币 10,000。

When the application process is completed, we will phone to arrange an interview.

在申请完成之后，我们将会尽快安排面试时间，并以电话通知您。

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